

Services Committee - Library Budget 2023-24

Saltash Town Council

For the month ended 31 January 2024

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept Budget 2024/25	Budget 2025/24	Budget 2026/27	Budget 2027/28
Library Operating Income										
Library Income										
4517 LI Library - Replacement Membership Cards	656	0	0	48	309	(261)	50	54	58	63
4518 LI Library - Photocopying Fees	999	0	0	600	613	(13)	600	644	692	743
4524 LI Library Book Sales	481	0	0	320	261	59	300	322	346	372
4526 LI Library Activity Income	0	0	0	250	65	185	0	0	0	0
4527 LI Library Vending Machines Income	0	0	0	50	0	50	0	0	0	0
4529 LI Library Activities Funding Income	350	0	0	600	0	600	600	644	692	743
Total Library Income	2,485	0	0	1,868	1,247	621	1,550	1,664	1,788	1,921
Total Library Operating Income	2,485	0	0	1,868	1,247	621	1,550	1,664	1,788	1,921
Library Operating Expenditure										
Library Expenditure										
6900 LI Rates - Library	13,473	0	(1,320)	15,804	13,099	1,385	16,958	18,196	19,525	20,951
6901 LI Water Rates - Library	558	0	0	364	248	116	391	420	451	484
6902 LI Gas - Library	4,788	0	0	5,623	2,801	2,822	6,034	6,475	6,948	7,456
6903 LI Electricity - Library	1,494	0	0	5,000	2,548	2,452	5,365	5,757	6,178	6,629
6904 LI Fire & Security Alarm - Library	629	0	500	1,033	1,133	400	1,109	1,190	1,277	1,371
6908 LI Cleaning Materials & Equipment - Library	1,072	0	0	1,854	339	1,515	1,990	2,136	2,292	2,460
6909 LI Boiler Service & Maintenance - Library	858	0	0	1,135	194	941	1,218	1,307	1,403	1,506
6910 LI General Repairs & Maintenance - Library	991	0	2,075	2,270	4,285	60	2,436	2,614	2,805	3,010
6911 LI TV License & PRS - Library	0	0	0	428	296	132	460	494	531	570
6913 LI Refreshment Costs - Library	0	0	0	284	78	206	305	328	352	378
6914 LI Equipment - Library	155	0	0	750	242	508	805	864	928	996
6918 LI Professional Fees (Private Contractors)	11	0	0	20,000	0	20,000	21,460	23,027	24,708	26,512
6920 LI Legionella Risk Assessment - Library	385	0	0	495	210	285	532	571	613	658
6921 LI IT & Office Costs - Library	2,498	0	500	1,652	1,557	595	1,773	1,903	2,042	2,192
6922 LI Library Activities	2,883	0	250	2,370	2,412	208	2,544	2,730	2,930	3,144
6975 LI Home Library Service	0	0	402	0	304	98	550	591	635	682
6923 LI PWLB Loan Repayment & Interest	12,420	0	2,000	23,000	24,477	523	24,679	26,481	28,415	30,490
Total Library Expenditure	42,216	0	4,407	82,062	54,222	32,247	88,609	95,084	102,033	109,489
Library Staffing Expenditure										
Library Staff Expenses	103	0	0	2,144	24	2,120	2,301	2,469	2,650	2,844
6682 ST LI Staff Training (Library)	0	0	0	1,101	168	933	1,182	1,269	1,362	1,462
Library Staffing Costs	131,675	0	10,875	136,189	120,064	27,000	169,277	177,741	186,628	195,959
Total Library Staffing Expenditure	131,778	0	10,875	139,434	120,256	30,053	172,760	181,479	190,640	200,265
Total Operating Expenditure	173,994	0	15,282	221,496	174,479	62,299	261,369	276,563	292,673	309,754
Total Library Operating Expenditure	173,994	0	15,282	221,496	174,479	62,299	261,369	276,563	292,673	309,754
Total Library Operating Surplus/ Deficit	(171,508)	0	(15,282)	(219,628)	(173,231)	(61,679)	(259,819)	(274,899)	(290,885)	(307,833)
Library EMF Expenditure										
6971 LI EMF Saltash Library Property Refurbishment	10,741	213,363	21,000	10,000	74,859	169,504	15,000	0	1,000	0
6972 LI EMF Library Equipment & Furniture	830	11,522	(2,075)	0	750	8,697	0	0	0	0
6973 LI EMF Loan Repayments	0	23,000	(23,000)	0	0	0	0	0	0	0
6974 LI EMF Library Funding	1,340	1,180	(250)	0	0	930	0	0	0	0
6698 ST LI EMF Staff Contingency (Library)	0	15,000	(10,000)	0	0	5,000	0	0	0	0
Total Library EMF Expenditure	12,911	264,065	(14,325)	10,000	75,609	184,131	15,000	0	1,000	0
Total Library Expenditure (Operational & EMF)	186,905	264,065	957	231,496	250,088	246,430	276,369	276,563	293,673	309,754
Total Library Budget Surplus/ (Deficit)	(184,420)	(264,065)	(957)	(229,628)	(248,840)	(245,810)	(274,819)	(274,899)	(291,885)	(307,833)

To/From Reserves & Budget Virements 2023/24

- Virement from General Reserves to Library Staffing Costs - £875 - PE 99/22/23
- Virement from 6974 EMF Library Funding to 6922 Library Activities - £250 - LI 64/22/23
- Virement from 6973 EMF Loan Repayment to 6923 PWLB Loan Repayment & Interest - £2,000 - LI 26/23/24
- Virement from 6900 Rates - Library to 6975 EMF Home Library Service - £220 - LI 26/23/24
- Virement from 6973 EMF Loan Repayment to 6971 EMF Saltash Library Property Refurbishment - £21,000 - LI 30/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,000 - LI 34/23/24
- Virement from 6900 Rates - Library to 6904 Fire & Security Alarm - Library - £500 - LI 45/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,075 - LI 50/23/24

9. Virement from 6900 LI Rates - Library to 6921 LI IT & Office Costs - Library - £500 - SE 123/23/24
10. Virement from 6900 LI Rates - Library to 6975 LI Home Library Services - £100 - SE 123/23/24
11. Virement from 6698 ST LI EMF Staff Contingency (Library) to 6633 ST LI Library Staff - Gross Pay - £10,000 - SE 123/23/24
12. 6904 LI Fire & Security Alarm - Library. Actual 23/24 includes costs of £185 relating to 22/23
13. 6975 LI Home Library Service - includes £82 received from CC for mileage reimbursement

NOTE: The budget report has been updated with the Precept figures for 2024/25